



2024-2025 Cheque Request Submission Deadline and Payment Dates

Please keep a copy of this list for your own records.

Submission Deadline	Cheque Payment Date	EFT/Direct Deposit Payment Date	Period Covered	
25-Mar-25	2-Apr-25	4-Apr-25		**First Submission date for payment in FY2025/2026
8-Apr-25	16-Apr-25	18-Apr-25	April-25	
22-Apr-25	30-Apr-25	2-May-25		
6-May-25	14-May-25	16-May-25		
20-May-25	28-May-25	30-May-25	May-25	
3-Jun-25	11-Jun-25	13-Jun-25		
17-Jun-25	25-Jun-25	27-Jun-25	June-25	
2-Jul-25	9-Jul-25	11-Jul-25		** July 1, Canada Day, submission date move to July 02 2025
15-Jul-25	23-Jul-25	25-Jul-25	July-25	
29-Jul-25	6-Aug-25	8-Aug-25		
12-Aug-25	20-Aug-25	22-Aug-25	August-25	
26-Aug-25	3-Sep-25	5-Sep-25		
9-Sep-25	17-Sep-25	19-Sep-25	September-25	
23-Sep-25	1-Oct-25	3-Oct-25		
7-Oct-25	15-Oct-25	17-Oct-25		
21-Oct-25	29-Oct-25	31-Oct-25	October-25	
4-Nov-25	12-Nov-25	14-Nov-25		
18-Nov-25	26-Nov-25	28-Nov-25	November-25	
2-Dec-25	10-Dec-25	12-Dec-25	December-25	**Last payment for calendar year 2025
16-Dec-25	7-Jan-26	9-Jan-26		
30-Dec-25	7-Jan-26	9-Jan-26		
13-Jan-26	21-Jan-26	23-Jan-26	January-26	
27-Jan-26	4-Feb-26	6-Feb-26		
10-Feb-26	18-Feb-26	20-Feb-26	February-26	
24-Feb-26	4-Mar-26	6-Mar-26		
10-Mar-26	18-Mar-26	20-Mar-26		** March 31/26-Deadline for all requisitions
17-Mar-26	25-Mar-26	27-Mar-26	March-26	pertaining to fiscal year ending March 31, 2026