

## PHC Biobanking Review Form

The purpose of this review form is to assist PHC/UBC-affiliated researchers in the preparation of study protocols and ethics applications. Following PHC biobanking best practices will streamline ethics, privacy and operational review of your biobank, connect you with existing PHC biobanking resources and infrastructure, and help maximize the potential positive impacts of research involving biobanking and related clinical data. We recommend reviewing this form during the planning phase of your biobank and when updating protocols. This information is required for operational approval for PHC-affiliated biobanks. **Please submit completed forms to [biobank@providencehealth.bc.ca](mailto:biobank@providencehealth.bc.ca) and receive confirmation of receipt prior to starting your ethics application.**

Principal investigator (name, email):

Primary study contact (name, email), if different than above:

Project/Biobank name:

Current ethics #:

Linked biobank ethics # (if different from current ethics #):

Date form completed:

Completed by:

The PHC recommended option is highlighted below for each category, indicating the best practice at PHC. Specific resources herein can be found on the [Providence Research Biobank](https://www.providenceresearch.ca/biobank) website.

### Number of biobanks

The project in question is the only biobank led by the PI *PHC recommended option. PI's should endeavor to create one biobank that, if needed, accommodates multiple collection protocols (i.e., multiple REB-approved studies).*

The PI leads \_\_\_\_ (provide #) other biobanking projects. *Why recommended option is not being used:*  
List relevant ethics #'s:

### Consent form

No participant consent process for this project

PHC template used *PHC recommended option*

<https://www.providenceresearch.ca/biobank>

Other: *Why recommended option is not being used:*

### Personal Health Information (PHI)

PHN (or equivalent) and two other identifiers collected for each participant and stored in accordance with PHC REB requirements (e.g., coded list residing separately from identifiable data) *PHC recommended option. In the context of long-term biobanking, maintaining PHI (with participant consent) is favored as to enable the most productive use of specimens in the long-term.*

De-identified *Why recommended option is not being used:*

Anonymized

## REDCap

Data capture software not used for this project

UBC FoM REDCap

*PHC recommended option*

<https://www.providenceresearch.ca/biobank>

Another UBC REDCap instance. Details:

*Why recommended option is not being used:*

Non-UBC instance of REDCap. Details:

Non-REDCap software. Details:

## OpenSpecimen (OS)

Biospecimen tracking software not used for this project

UBC FoM OS with PHC selected as the “Health Organization” on the OS Request Form

*PHC recommended option*

<https://www.providenceresearch.ca/biobank>

UBC FoM OS where PHC is not the “Health Organization” selected on the OS Request Form. Health Organization selected:

*Why recommended option is not being used:*

Non-UBC FoM OS instance. Details:

Alternate specimen tracking software (e.g., Excel).  
Details:

## Specimen Storage

No specimens stored

Specimens stored at PHC facilities. Locations:

*PHC recommended option*

Specimens stored off-site. Locations:

*Why recommended option is not being used:*

## Biopsy & Tissue Specimens

Not applicable (e.g., no tissue involved or secondary specimen used)

Virtual linkage to core/block/primary tissue under the clinical stewardship of the Department of Pathology & Laboratory Medicine

*PHC recommended option*

Request for core/block/primary tissue to be distributed to biobank.

*N.B. Due to medical accreditation requirements this option is rarely possible. If selected, provide contact name and email of pathologist consulted:*